

**\*REVISED\***

**PIERCE COUNTY BOARD OF SUPERVISORS**

Tuesday, August 27, 2019 – 7:00 p.m.

Courthouse – County Board Room

414 W. Main St., Ellsworth, WI 54011

1.	<b>Call to order</b>
2.	<b>Call of the roll by the Clerk</b> 2a) Establish Quorum 2b) Adopt Agenda
3.	<b>Pledge of Allegiance to the flag</b>
4.	<b>Public Comment:</b> County Board will receive public comments on any issue not related to agenda items, discussion by board members may take place but no action will be taken on any item raised.
5.	<b>CLOSED SESSION:</b> <i>*Committee will convene into closed session pursuant to Sec. 19.85(1) (e) Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting of other specified public business, whenever competitive or bargaining reasons require a closed session: Purchase of quarry property in the Towns of El Paso &amp; Salem.</i>
6.	<b>OPEN SESSION:</b> <i>*Committee will return to open session and take action on closed session item, if required.</i>
7.	<b>Resolutions for consideration:</b> <b>First reading:</b> 7a) Resolution 19-06 Continuance of Pierce County Housing CDBG RLF Program 7b) Resolution 19-07 Amend Personnel Policy to Increase Pay for Temporary Highway Foremen & Equipment Operators 7c) Resolution 19-08 Transfer Funds from General Fund to Highway Dept. to Purchase Quarry Property in the Towns of El Paso & Salem
8.	<b>Resolutions for consideration:</b> <b>Second reading:</b> 8a) None
9.	<b>Ordinances for consideration:</b> <b>First reading:</b> 9a) None
10.	<b>Ordinances for consideration:</b> <b>Second reading:</b> 10a) Ordinance No. 19-02 Map Amendment (Rezone) for 2.367 Acres from Commercial District to General Rural in the Town of Spring Lake, Pierce County, WI; Brent & Tiffany Gregg
11.	<b>Appointments:</b> 11a) <b>ADRC Board:</b> Nelson Brown; 3 year term; August 2019 through April 2022 (to fill seat vacated by Marge Lorayne). Ratification by County Board required.
12.	Future agenda items
13.	Next meeting: September 24, 2019; 7 p.m.; County Board Room, Courthouse
14.	Adjourn

Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-6744. Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-6851.

Revised 8/20/2019

jrf 08/16/2019

# **7a.**

## **Resolutions for First Reading:**

**Resolution 19-06 Continuance of  
Pierce County Housing CDBG RLF  
Program**

**RESOLUTION NO. 19-06**  
**CONTINUANCE OF PIERCE COUNTY**  
**HOUSING CDBG RLF PROGRAM**

**WHEREAS**, Federal monies are available under the Wisconsin Community Development Block Grant Housing Program, administered by the State of Wisconsin, Department of Administration, Division of Energy, Housing and Community Resources (DEHCR); and

**WHEREAS**, since approximately 2001 Pierce County has operated a Housing Program through the utilization of Community Development Block Grant (CDBG) funding for housing rehabilitation and homebuyer assistance; and

**WHEREAS**, CDBG housing funds are used to benefit low and moderate-income (LMI) households by expansion of affordable housing, elimination of housing conditions detrimental to public health, safety and welfare, conservation of existing housing stock, and provision of an opportunity for LMI renters to become homeowners; and

**WHEREAS**, CDBG housing funds are loaned to low to moderate-income (LMI) households, and to local landlords in exchange for an agreement to rent to LMI tenants at an affordable rate, and once CDBG loans are repaid they become part of CDBG housing revolving loan funds (RLF); and

**WHEREAS**, loans are due in full when title changes, when the home ceases to be the homeowner's primary residence or when the property is sold; and

**WHEREAS**, Pierce County's current Housing Program has existing loans in excess of \$900,000 and a current unloaned bank balance of less than \$50,000; and

**WHEREAS**, the State of Wisconsin, Department of Administration recently notified the County that the Federal Department of Housing and Urban Development (HUD) will be closely inspecting locally held CDBG RLF programs with a bank balance of less than \$50,000 and/or limited housing activity, and the County may want to consider discontinuing its housing program; and

**WHEREAS**, the Pierce County Housing Committee met on July 10, 2019 to consider the matter, and recommends that the County continue the CDBG housing program, as it benefits the residents of Pierce County; and

**WHEREAS**, the Finance and Personnel Committee, at its meeting on August 5, 2019 reviewed the matter and considered the recommendation of the Housing Committee, and recommends that the Board of Supervisors continue the CDBG RLF housing program.

**NOW, THEREFORE BE IT RESOLVED**, by the Pierce County Board of Supervisors that that Pierce County residents continue to benefit from the current CDBG RLF housing program, that Pierce County does not desire to discontinue the program and return the funds to the State, and consequently Pierce County shall continue the housing program at the present time.

Dated this 27th day of August, 2019.

\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel



Adopted: \_\_\_\_\_



STATE OF WISCONSIN  
DEPARTMENT OF ADMINISTRATION

Tony Evers, Governor  
Joel Brennan, Secretary  
Division Administrator

June 7, 2019

Mr. Jeff Holst, Chairperson  
Pierce County  
414 W. Main Street  
PO Box 119  
Ellsworth, WI 54011

Dear Chairperson Holst:

The Department of Housing and Urban Development (HUD) has an expectation that the CDBG RLF funds revolve every 12 months and the State of Wisconsin's CDBG staff has been informed that the HUD Office of the Inspector General is beginning to take a close look at locally held CDBG RLF programs.

The Division of Housing, Energy, and Community Resources (DEHCR) is reaching out to inform you of your option to discontinue your CDBG Housing RLF Program and return your funds to DEHCR. As of 3/31/19 your community has been identified as having a CDBG Housing RLF bank balance of less than \$50,000.00 and/or limited housing activity.

Your low-to-moderate income residents will have access to CDBG Housing funds through the regional program that serves your area.

What this means for you.

1. You will no longer be subject to reporting requirements of DEHCR
2. You will no longer process applications or administer new mortgages for the CDBG Housing RLF program

I am attaching information that you may find helpful in moving forward with your decision to discontinue your CDBG Housing RLF Program.

Should you decide to move forward with this process or would like more information please contact Tamra Fabian at 608-261-7747 or at [tamra.fabian@wisconsin.gov](mailto:tamra.fabian@wisconsin.gov).

Sincerely,

David J. Pawlisch, Bureau Director  
Department of Administration  
Division of Energy, Housing, and Community Resources

cc: Tamra Fabian, Grants Specialist-Advanced, DEHCR  
~~Jamie R. Feuerhelm, Clerk, Pierce County~~  
Bobbie Guest, Program Administrator, Cedar Corporation

## Procedures for Discontinuing Grantee CDBG-Housing RLF Programs

The grantee will submit the following to the CDBG-Housing Revolving Loan Fund program manager for approval.

### Formal Request

1. On official grantee letterhead, a letter expressing the grantee's desire to discontinue its participation in the program, signed by the grantee's chief elected official or their designated representative.
2. Minutes from a formal municipal or committee meeting expressing the approval of the grantee's termination of its participation in the program.
3. Enclosed with the request must be a fully updated and accurate, a) RLF Account Transactions Journal, b) current account bank statement, c) Project Loan Tracking Report /Loan Portfolio.

Upon approval by DOA/DEHCR personnel, the grantee will submit to the CDBG-Housing Revolving Loan Fund program manager.

### Account Closure

1. A check for the entire balance of CDBG-Housing funds, accompanied by the latest checking account statement. Check must be made out to Wisconsin Department of Administration and mailed to 101 East Wilson Street, PO Box 7970, Madison, WI 53707.
2. Proof of CDBG-Housing RLF account closure.
3. Final Annual RLF Account Activity Report.

### File Management

1. Administrative and individual project files must be maintained by the grantee.
2. Grantees will maintain ownership of mortgages currently held in their name.
3. Grantees must continue to accurately maintain their loan receivables/portfolios.
4. When a grantee receives client payments or payoffs, they will deposit these funds into their general account. Grantees may retain up to 15% of these payments and payoffs for actual administrative expenses of the CDBG Housing RLF program the remaining balance of these payments and payoffs must be submitted to DEHCR at least monthly.
5. Grantees will be responsible for satisfactions and subordination requests.
6. Grantees will provide a current mortgage receivable list to DEHCR when a payoff is received.

**MINUTES OF  
PIERCE COUNTY  
HOUSING COMMITTEE  
Wednesday, July 10, 2019 @ 5:30 p.m.  
Main Level – County Board Room of Courthouse**

**1. CALL TO ORDER:**

A quorum was established with roll call showing three Housing Committee members present:  
Kathleen McCardle, Ruth Wood, Paula Lugar

Others: Lynn McIntyre – Cedar Corporation

Absent: Peggy Rother, Gale Gaard

The meeting was called to order at 5:55 p.m. in open session by Ruth Wood as both Peggy Rother (Chairperson) and Gale Gaard (Vice Chairperson) were absent.

**2. DISCUSS & TAKE ACTION TO REVIEW STATE OF WISCONSIN DOA LETTER:**

The committee discussed the letter issued by the Department of Administration regarding consideration of discontinuing the Pierce County CDBG Housing RLF program due to an available loan balance of less than \$50,000 or little activity. A motion was made by Lugar and seconded by McCardle to continue the CDBG housing program as it benefits the residents of Pierce County. Motion carried with all in favor.

**3. NEXT MEETING DATE:**

The next meeting is TBD when there are more housing applications to present to the housing committee.

**4. ADJOURN:**

Meeting adjourned at 6:10 p.m. by motion of McCardle seconded by Lugar. Motion carried with all in favor.

Bobbie Guest  
Housing Program Administrator

**Pierce County**  
**Revolving Housing Notes Receivable**

Loan #	Mortgage Date	Mortgage Amount	Deduct Unused Funds	Add New Loans	New Loans/ CO Date	Payoff	Date of Payoff	Balance
1	11/9/2001	\$12,747.00						\$12,747.00
2	2001	\$15,521.00						\$15,521.00
3	10/19/2001	\$20,767.00						\$20,767.00
5	2001	\$5,448.00						\$5,448.00
6	1/28/2002	\$13,833.97						\$13,833.97
7	10/22/2001	\$13,163.00	\$350.00					\$12,813.00
8	10/19/2001	\$14,529.00						\$14,529.00
9	11/23/2001	\$12,443.00	\$880.00					\$11,563.00
12	10/15/2001	\$12,013.00						\$12,013.00
13	11/9/2001	\$18,714.00						\$18,714.00
14	10/19/2001	\$11,898.00						\$11,898.00
19	2001	\$26,902.00						\$26,902.00
20	1/11/2002	\$14,013.00						\$14,013.00
23	12/7/2001	\$11,518.00						\$11,518.00
24	2001	\$14,558.00						\$14,558.00
29	11/23/2001	\$2,513.00		\$300.00	6/14/2002			\$2,813.00
30	11/23/2001	\$6,892.00						\$6,892.00
31	11/5/2001	\$13,688.00						\$13,688.00
33	10/22/2001	\$7,013.00						\$7,013.00
34	2001	\$10,013.00						\$10,013.00
37	1/28/2002	\$14,725.00						\$14,725.00
41	2/20/2004	\$23,387.00						\$23,387.00
45	12/14/2001	\$12,648.00						\$12,648.00
53	2002	\$13,013.00						\$13,013.00
57	3/1/2002	\$14,012.00						\$14,012.00
61	2002	\$10,057.00						\$10,057.00
63	2002	\$5,313.00						\$5,313.00
64	4/25/2003	\$3,080.00						\$3,080.00
68	8/15/2003	\$3,013.00						\$3,013.00
70	11/14/2003	\$11,349.00						\$11,349.00
71	12/5/2003	\$5,949.02						\$5,949.02
72	2004	\$952.85						\$952.85
78	4/13/2005	\$5,013.00	\$105.19					\$4,907.81



85	2/8/2011	\$4,952.00						\$4,952.00
86	11/23/2011	\$396.00						\$396.00
87	2012	\$9,090.00						\$9,090.00
88	2012	\$4,185.00						\$4,185.00
89	8/5/2013	\$1,484.00						\$1,484.00
90	1/18/2013	\$8,575.00	\$67.00					\$8,508.00
91	1/18/2013	\$29,990.00						\$29,990.00
92	1/18/2013	\$25,514.00						\$25,514.00
93	12/11/2013	\$29,992.00		\$3,190.00				\$33,182.00
94	1/18/2013	\$6,843.00		\$2,352.00	6/3/2013			\$9,195.00
95	5/3/2013	\$6,935.00		\$260.00	9/12/2014			\$7,195.00
96	5/3/2013	\$19,894.00		\$973.00	11/4/2013			\$20,867.00
97	8/5/2013	\$51,677.00						\$51,677.00
99	5/3/2013	\$13,977.00						\$13,977.00
100	5/24/2013	\$16,597.00						\$16,597.00
101	2013	\$16,866.00						\$16,866.00
102	5/23/2013	\$17,194.00						\$17,194.00
103	5/23/2013	\$15,602.00						\$15,602.00
104	2013	\$16,269.00						\$16,269.00
105	8/12/2013	\$15,602.00						\$15,602.00
106	2/10/2014	\$7,190.00	\$3,925.00					\$3,265.00
107	8/15/2013	\$15,490.00						\$15,490.00
110	10/31/2013	\$30,085.00						\$30,085.00
111	11/25/2013	\$26,329.00	\$669.00					\$25,660.00
112	1/27/2014	\$15,900.00						\$15,900.00
116	5/30/2014	\$16,130.00						\$16,130.00
117	5/30/2014	\$15,030.00						\$15,030.00
118	7/28/2015	\$7,136.00						\$7,136.00
119	9/30/2016	\$18,490.00	\$430.00					\$18,060.00
120	3/16/2017	\$10,461.00		\$2,322.00	11/14/2017			\$12,783.00
121	8/10/2017	\$28,405.00						\$28,405.00
122	11/14/2017	\$11,175.00						\$11,175.00
123	12/3/2018	\$14,559.00						\$14,559.00
124	2/4/2019	\$11,955.00						\$11,955.00
							<b>TOTAL RECEIVABLES</b>	<b>\$923,638.65</b>

UNPAID LANDLORD LOANS						Amount paid to date	Date of Payoff	Balance
108	2013	\$14,236.50				\$400.00	5/20/2019	\$13,836.50
						LANDLORD TOTAL RECEIVABLES		\$13,836.50
Uncollectibles:								
16	2002	\$1,513.00	\$251.00					\$1,262.00
17	2002	\$2,763.00				\$2,002.98	3/24/2009	\$760.02
21		\$17,182.00						\$17,182.00
25	2001	\$11,984.00				\$11,960.00	01/08/2003	\$24.00
26		\$22,313.00						\$22,313.00
27		\$17,753.00						\$17,753.00
67		\$3,513.00				\$1,756.50	4/9/2013	\$1,756.50
79		\$2,024.00						\$2,024.00
						TOTAL UNCOLLECTIBLES:		\$63,074.52
LOANS PAID OFF								
10		\$6,830.00				\$6,830.00	05/07/2007	\$0.00
11		\$2,158.00				\$2,158.00	9/14/2012	\$0.00
16		\$2,513.00				\$2,513.00	06/22/2009	\$0.00
17		\$2,763.00				\$2,002.98	03/24/2009	\$760.02
18		\$12,013.00				\$12,013.00	11/22/2005	\$0.00
22		\$12,013.00				\$12,013.00	04/30/2004	\$0.00
25	2001	\$11,984.00				\$11,960.00	01/08/2003	\$24.00
32		\$12,812.00				\$12,812.00	06/21/2017	\$0.00
35		\$13,065.00				\$13,065.00	04/30/2004	\$0.00
35		\$13,065.00				\$13,065.00	04/30/2004	\$0.00
36		\$7,269.00	\$33.71			\$7,235.29		\$0.00
38		\$14,263.00				\$14,263.00	8/31/2018	\$0.00
39		\$9,402.00				\$9,402.00	10/21/2005	\$0.00
40		\$14,815.00	\$50.00			\$14,765.00		\$0.00
42		\$14,129.00				\$14,129.00	1/7/2005	\$0.00
43		\$10,463.00				\$10,463.00	7/11/2017	\$0.00
43		\$2,412.00				\$2,412.00	7/26/2011	\$0.00
44		\$7,463.00				\$7,463.00	9/30/2015	\$0.00
48		\$9,431.00				\$9,431.00	9/9/2014	\$0.00

52		\$7,381.00				\$7,381.00	08/23/2003	\$0.00
55		\$7,363.00	\$375.00			\$6,988.00	12/15/2012	\$0.00
58	3/1/2002	\$15,328.00				\$15,328.00	4/9/2019	\$0.00
59		\$4,420.00				\$4,420.00	9/9/2008	\$0.00
60		\$3,303.00				\$3,303.00	12/13/2002	\$0.00
62		\$2,363.00				\$2,363.00	12/18/2006	\$0.00
65		\$3,013.00				\$3,013.00	8/19/2013	\$0.00
66		\$3,013.00				\$3,013.00	09/23/2005	\$0.00
69		\$6,569.00	\$200.00			\$6,369.00	8/7/2017	\$0.00
73		\$10,610.60				\$10,610.60	04/03/2017	\$0.00
74		\$4,413.00				\$4,413.00	11/28/2011	\$0.00
75		\$5,013.00				\$5,013.00	10/01/2006	\$0.00
76		\$7,639.00				\$7,639.00	01/21/2008	\$0.00
77	12/7/2004	\$6,013.00	\$1,405.00	\$6,013.00	4/13/2005	\$10,621.00	04/15/2019	\$0.00
80		\$3,647.89				\$3,647.89	8/27/2007	\$0.00
81		\$22,456.00				\$22,456.00	8/29/2016	\$0.00
83		\$3,367.14				\$3,367.14	12/15/2012	\$0.00
84		\$2,845.00				\$2,845.00	9/30/2015	\$0.00
98		\$14,960.00		\$5,435.00		\$20,395.00	9/23/2015	\$0.00
108		\$26,157.00		\$2,316.00		\$14,236.50	3/1/2017	\$14,236.50
109		\$0.00	homeowner rescinded on loan			\$0.00		\$0.00
113		\$3,331.00	\$80.00			\$3,251.00	9/30/2015	\$0.00
114		\$6,400.00				\$6,400.00	8/15/2017	\$0.00
115		\$0.00	homeowner rescinded on loan			\$0.00		\$0.00
		\$4,803.00				\$4,803.00	5/1/2017	\$0.00
				<b>TOTAL LOANS PAID OFF:</b>		<b>\$349,871.40</b>		

# **7b.**

## **Resolutions for First Reading:**

**Resolution 19-07 Amend Personnel  
Policy to Increase Pay for Temporary  
Highway Foremen & Equipment  
Operators**

**RESOLUTION NO. 19-07**  
**AMEND PERSONNEL POLICY TO INCREASE PAY**  
**FOR TEMPORARY HIGHWAY FOREMEN AND EQUIPMENT OPERATORS**

**WHEREAS**, §4-21 of the Pierce County Code addresses amendments to the Pierce County Personnel Policy as follows:

“The Pierce County Personnel Code shall be maintained under the guidance, direction and policymaking supervision of the Finance and Personnel Committee, which shall have the authority to amend the code from time to time, to conform its provisions with current personnel policies as devised by the Board and Finance and Personnel Committee, collective bargaining agreements and other contracts. Amendment to the Pierce County Code shall require approval of the Board.”; and

**WHEREAS**, the Personnel Policy further states in Article III, Section B, that the County Board shall authorize, by resolution, any amendments to the Personnel Policy; and

**WHEREAS**, the purpose of a code of personnel policies and procedures, as set forth in Article I, Section A of the Personnel Policy, is to create a guide for the effective administration of both supervisory and non-supervisory staff, with the goal of advancing understanding between the County and its employees; and

**WHEREAS**, the County desires to provide adequate additional compensation to a highway worker who is filling in for a Highway Foreman as well as highway workers who are operating equipment above their current classification; and

**WHEREAS**, the Finance and Personnel Committee, at its meeting on August 5, 2019, reviewed the proposed policy revisions and recommended that the County Board amend the Personnel Policy as set forth in the attached Exhibit A.

**NOW THEREFORE, BE IT RESOLVED**, that the Pierce County Board of Supervisors hereby amends the Pierce County Personnel Policy as recommended by the Finance and Personnel Committee, set forth in the attached Exhibit A.

Dated this 27<sup>th</sup> day of August 2019.

\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

*BDL*

Adopted: \_\_\_\_\_

## Exhibit A

### Article X. OVERTIME, COMPENSATORY TIME, AND OTHER COMPENSATION

- A. For payroll purposes, the work week shall run from Sunday through Saturday. Under the provisions of the Fair Labor Standards Act (FLSA) as applied to public employees, overtime and/or compensatory time may be accrued by employees in the non-exempt status. All nonexempt employees are eligible for overtime and/or compensatory time for any time worked in excess of 40 hours in a week. Paid time off shall not be considered hours worked for purposes of computing overtime. Holiday hours shall be considered hours worked for purposes of computing overtime. Employees who are scheduled or called in to work on a holiday shall be paid one and one-half (1 ½) times their regular rate of pay for all hours worked on the holiday. A non-exempt employee accrues one and one half (1 1/2) times his/her regular rate of pay or is granted compensatory time at one and one half (1 1/2) times his/her regular hours for all time worked in excess of forty (40) hours in a work week. Overtime work requires the prior-approval of the employee's supervisor. Employees may request compensatory time in lieu of overtime. County departments may choose to limit the compensatory time accrual and pay out one and one-half (1 ½) times the straight rate. If approved, employees may accrue up to a maximum of forty (40) hours on the basis of one and one-half hours of compensatory time for each hour of overtime worked. The schedule of the use of compensatory time should be subject to the approval of the employee's supervisor. Compensatory time not used during the year shall be paid out on the last payroll of the year and cannot be carried over from year-to-year.

Highway employees who are compensated at a higher rate during the winter months and a lower rate during the summer months are not eligible to accrue compensatory time during the months at the lower rate. (Any hours worked in excess of 40 in a week shall be paid out as overtime.) However, these highway employees may use previously accrued compensatory time in the summer months but it shall be used at the summer rate of pay.

Law enforcement personnel are subject to special provisions under FLSA.

Employees determined to be exempt under the executive, administrative, or professional status provisions of the FLSA are not eligible for overtime/compensatory time. They do not accrue work hours beyond the regular workweek in anticipation of additional compensation or leave time. Exempt employees are expected to work whatever hours are necessary beyond the regular workweek to assure that a complete and adequate job is done. However, Department Heads may use discretion in granting time-off to exempt employees in recognition of their work efforts. Extraordinary situations are referred to the Finance and Personnel Committee for review.

Department Heads are required to maintain auditable records on compensatory time. No compensatory time may be earned during a working day. Work outside the normal workday requires prior approval for non-exempt employees. Compensatory time cannot be used beyond five (5) consecutive days at a time.

**B. Reporting and Other Call-Out Pay**

1. Call-in/reporting time pay: In the event any employee reports or is called in to work and is sent home, he/she shall receive a minimum of two (2) hours pay.  
In the event an employee is called back to work outside their regular work day, the employee shall be eligible to receive a minimum of two (2) hours pay. If an employee is called back to work on a day in which reporting time pay was already received, he/she shall again be eligible to receive a minimum of two (2) hours pay.
2. Employees in classifications of Mental Health Therapist I or II; CSP Clinical Coordinator; Lead Social Worker; Social Worker I, II or III, AODA Counselor I, II or III, Drug Court Coordinator and Human Services Worker shall be compensated as follows:
  - a. Employees may be on call-out status at the request of the Director. Employees in positions that are not classified as 40-hour per week who are called out during other than working hours shall receive pay at the straight time rate of hours between thirty-five (35) and forty (40) hours per week and pay at time and one-half (1 ½) for hours worked in excess of forty (40) hours per week.
  - b. Employees will be assigned to on-call status as needed on a weekly basis. Employees will be paid one dollar (\$1.00) per hour (\$1.50 per hour on holidays) while assigned to on-call and must have a pager in their possession at all times. They must respond to a page within thirty (30) minutes. The employees and the Union agree that all reasonable overtime assignments must be accepted.  
  
When called out the employee shall be paid for a minimum of two (2) hours. All employees will receive compensatory time for actual time logged for telephone calls taken or made during on-call status.
3. On Call. Home Care RN's and LPN's may be assigned on-call duty. They shall be reimbursed as follows:
  - a. RN's and LPN's shall receive \$10 per day plus pay for time worked on non-holiday Fridays, Mondays, Tuesdays, Wednesdays, and Thursdays after 5:00 p.m. and before 8:00 a.m. for each day with scheduled visits.

When no scheduled visits are made, on-call RN's and LPN's shall not receive the \$10 stipend.

- b. RN's and LPN's will receive one and a half (1.5) hours plus pay for time worked on Saturdays, Sundays, and Pierce County approved holidays for each day with scheduled visits. When no scheduled visits are made, on-call RN's and LPN's will receive one (1) hour pay on Saturdays, Sundays, and Pierce County approved holidays.
- c. Scheduled LPN's and HHA's are not on-call pay eligible.

## **C. Additional Compensation**

### **1. Highway**

- a. When filling in for a Highway Foreman, workers shall receive ~~the greater of the hourly wage on Grade J Step 6 of the current pay grid or an~~ additional \$2.00 per hour on top of their current rate of pay for hours worked that day. The employee must serve as the Foreman for the full shift in order to receive the additional compensation for that day.
- b. When operating equipment above their current classification, Highway workers will receive ~~the hourly wage one step above their current step on the same grade for hours worked that day. If the worker is at Step 11, they will move to Step 8 one grade above their current grade~~ an additional \$0.75 per hour on top of their current rate of pay for hours worked that day. The worker must operate the higher classed equipment for at least 4 hours during that work day in order to receive the premium pay.
- c. This section is retroactive to January 1, 2015.

- 2. Sheriff's Department. Dispatchers shall receive an additional \$1.00 per hour for time spent training new employees during their assigned field training hours.





Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>

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## New form response

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Steve Gustafson <demo@fnsmtg.addonsite.com>  
To: "Jamie.feuerhelm" <jamie.feuerhelm@co.pierce.wi.us>

Thu, Jul 25, 2019 at 2:01 PM

Request for F & P Action has received a new response:

**Meeting Date** 2019-08-05

**Agenda Item** Discuss and take action on changes to the Personnel Policy, article X

**Requesting Agency** Highway

**Background** The Highway Department has 5 foremen, 1 each for the following: shop, grading crew, crushing crew, bridge crew and paving crew. When a signed foreman is absent a temporary foreman is assigned from the respective area to maintain the production, safety and efficiency of the crew. When the Department was placed on the grid in 2014 language was created for the Personnel Policy that places the Temporary Foreman at the pay of J6. While this was adequate the first few years of the grid, it is no longer effective compensation for the expectations placed on the temporary foreman, as many are high enough on the I grade that J6 will soon be a reduction in wage (at this point the staff member would simply earn their current I wage for significantly more responsibility for that day). A recommended dollar amount for full-day Temporary Foreman is \$2.00 per hour, regardless of current wage. Please consider that crews with average personnel and equipment operate at an average of \$480 per hour, which is the extension of spending \$2.00 every 15 seconds. Additionally the Department compensates those running equipment above their current grade by moving them up 1 step on the grid. This is not a consistent number and also is not sufficient compensation given the expectations that the machine be run safely and efficiently. A recommended dollar amount for a minimum of 4 hours operating above current class is \$0.75, regardless of current wage.

**Staff Recommendation** Change the language in Article X C 1 a. and b. as presented in attachment. These changes would go into effect immediately upon approval of full board.

**Recommended Motion: (Motion by seconded by to approve and authorize)** Motion by \_\_\_\_\_ Second by \_\_\_\_\_ to change the language in Article X C 1 a. and b. as presented in attachment and move to full board for approval.

**Requestor's email address** chad.johnson@co.pierce.wi.us

Auto responded by Form Notifications SMTP add-on for Google Forms  
Send mass emails from Sheets: Mail Merge SMTP

New

C. Additional Compensation

1. Highway

a. When filling in for a Highway Foreman, workers shall receive an additional \$2.00 per hour on top of their current rate of pay for hours worked that day. The employee must serve as the Foreman for the full shift in order to receive the additional compensation for that day.

b. When operating equipment above their current classification, Highway workers shall receive an additional \$0.75 per hour on top of their current rate of pay for hours worked that day. The worker must operate the higher classed equipment for at least 4 hours during that work day in order to receive the premium pay.

Existing

C. Additional Compensation

1. Highway

a. When filling in for a Highway Foreman, workers shall receive the greater of the hourly wage on Grade J Step 6 of the current pay grid or their 53 current rate of pay for hours worked that day. The employee must serve as the Foreman for the full shift in order to receive the additional compensation for that day.

b. When operating equipment above their current classification, Highway workers will receive the hourly wage one step above their current step on the same grade for hours worked that day. If the worker is at Step 11, they will move to Step 8 one grade above their current grade. The worker must operate the higher classed equipment for at least 4 hours during that work day in order to receive the premium pay.

# **7c.**

## **Resolutions for First Reading:**

### **Resolution 19-08 Transfer Funds from General Fund to Highway Dept. to Purchase Quarry Property in the Towns of El Paso & Salem**

**(This Resolution is a substitute for the resolution  
previously approved by the Finance & Personnel  
Committee – Due to a change in the closing date.)**

**SUBSTITUTE RESOLUTION NO. 19-08**  
**TRANSFER FUNDS FROM GENERAL FUND TO HIGHWAY DEPARTMENT TO**  
**PURCHASE QUARRY PROPERTY IN THE TOWNS OF EL PASO AND SALEM**

**WHEREAS**, in order to meet the Highway Department needs for building, repairing and maintaining county roads, bridges, and other construction projects the Highway Department currently leases quarry property of 70 acres in the Towns of El Paso and Salem from Greg Bisel (W4420 U.S. Highway 10), and has for many years; and

**WHEREAS**, the current fifteen (15) year lease started in October 2008 and will terminate in October 2023 unless extended by mutual agreement of the parties; and

**WHEREAS**, the Highway department has a continuing need for materials from this quarry and the quarry has a viable lifespan to provide needed materials for the foreseeable future; and

**WHEREAS**, the County has duly considered the needs of the Highway Department in building, repairing and maintaining county roads, bridges, and other construction projects and determined that owning the quarry property would be beneficial to the County and its taxpayers; and

**WHEREAS**, the current owner expressed an interest in selling his property, totaling approximately 150 acres, and the County and current owner have an agreement for the County to purchase the property for the sum of \$1,070,000.00; and

**WHEREAS**, the Highway Department budget currently contains approximately \$200,000 available to apply to the purchase of the quarry property, and therefore it is necessary to obtain the remaining funds from non-Highway Department funds currently in the undesignated General Fund in order to complete the purchase; and

**WHEREAS**, pursuant to Sec. 83.07 Wis. Stats. and Sec. 4-21(J) of the Pierce County Code, authorization to purchase the property rests with the Highway and Finance & Personnel Committees; and

**WHEREAS**, pursuant to Sec. 65.90(5), Wis. Stats., the County Board is required to authorize transfers of funds in excess of 10% of the department budget, or if the transfer is requested from the General Fund rather than the Contingency Fund; further said authorization requires a two-thirds vote of the entire membership of the governing body; and

**WHEREAS**, the Highway Committee and the Finance & Personnel Committee considered this matter at their meetings on July 18, 2019, and August 5, 2019 respectively, and recommend that

the County Board approve the transfer of Funds from the undesignated General Fund to complete the quarry property purchase.

**NOW, THEREFORE BE IT RESOLVED**, by the Pierce County Board of Supervisors that it hereby approves and authorizes the transfer of funds from the undesignated General Fund into the 2020 Highway Department budget in the amount necessary, not to exceed \$870,000 for the purchase of the Bisel property as set forth herein.

Dated this 27th day of August, 2019.

\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

*BDL*

Adopted: \_\_\_\_\_

# **10a.**

**Ordinances for Second Reading:  
Ordinance No. 19-02 Map Amendment  
(Rezone) for 2.367 Acres from  
Commercial District to General Rural  
in the Town of Spring Lake, Pierce  
County, WI; Brent & Tiffany Gregg**

**ORDINANCE 19-02**

**MAP AMENDMENT (REZONE) FOR 2.367-ACRES FROM  
COMMERCIAL TO GENERAL RURAL IN THE TOWN OF SPRING LAKE  
(BRENT & TIFFANY GREGG)**

The Board of Supervisors of Pierce County, Wisconsin does ordain as follows:

Section 1: The Official Pierce County Zoning Map for the Town of Spring Lake is amended to change the zoning from Commercial to General Rural containing 2.367-acres and is described as Lot 1 Certified Survey Map (CSM) Volume 12 Page 100 being part of the NW ¼ of the SW ¼ of Section 6, T27N, R15W, Town of Spring Lake, Pierce County, Wisconsin (Tax Parcel Number 028-01014-0320).

Section 2: That this ordinance shall not be codified.

Section 3: That this ordinance shall take effect upon its adoption and publication as required by law.

Dated this 23<sup>rd</sup> day of July, 2019.

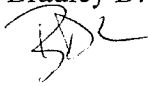
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel



Adopted: \_\_\_\_\_

Rezone application was approved by Land Management Committee on July 3, 2019.

## STAFF REPORT      LAND MANAGEMENT COMMITTEE

Land Management Committee Meeting,

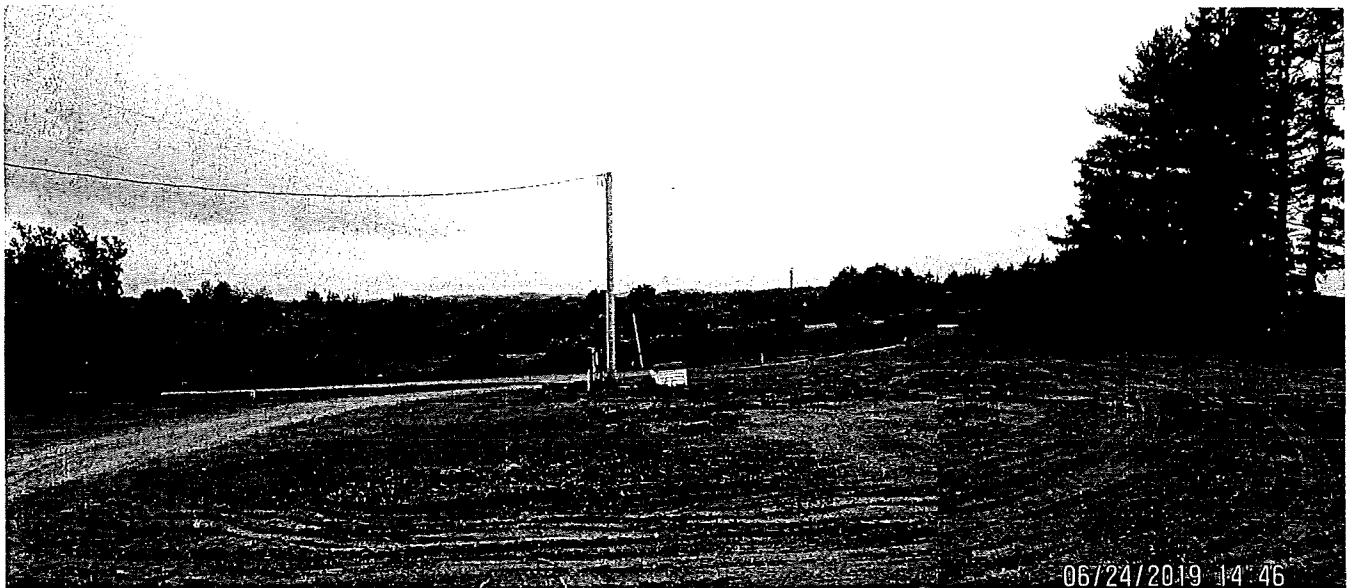
July 3, 2019

Agenda Item 4

**Applicant:** Brent & Tiffany Gregg

**Request:** Map amendment (rezone) from Commercial to General Rural

**Background:** The applicant is proposing to rezone the 2.367 acre property from Commercial to General Rural to enable construction of a residence. Prior to 4-22-2009, the applicants parcel was a part of the adjacent parcel to the east. At that time, a mobile home was on the property as an accessory residence to a commercial use (allowed per 240-40A(1)). After the land was subdivided, the mobile home was no longer accessory to a commercial use and became a preexisting nonconforming use. The applicants have removed the mobile home and the land is currently vacant.



### Issues Pertaining to the Request:

- The parcel's address is N8714 250<sup>th</sup> Street and contains 2.367-acres. The legal description is Lot 1 CSM Vol. 12 Pg. 100 being part of the NW ¼ of the SW ¼ of Sec. 6, T27N, R15W in the Town of Spring Lake.
- Adjacent land uses are agricultural, commercial, residential, and mining.
- The parcel is currently zoned Commercial. Adjacent zoning districts are Commercial and General Rural.
- Pierce County Zoning Code §240-15 Purpose and Intent of Zoning Districts states:  
General Rural is established to maintain and enhance agricultural operations in the county. The district also provides for low-density residential development which is consistent with a generally rural environment and allows for nonresidential uses which require relatively large land areas and/or are compatible with surrounding rural land.



Applicant: Brent & Tiffany Gregg  
Map Amendment (Rezone)  
July 3, 2019

Commercial is established to provide for retail shopping and personal service uses to be developed either as a unit or in individual parcels to serve the needs of nearby residential neighborhoods as well as the entire county. The purpose of the district is to provide sufficient space in appropriate locations for certain commercial and other nonresidential uses while affording protection to surrounding properties from excessive noise, traffic, drainage or other nuisance factors.

- Pierce County's adopted Comprehensive Plan states: "The County will approve re-zonings or map amendments only when the proposed change is consistent with an adopted or amended town comprehensive plan. In cases where a town has not adopted a comprehensive plan, rezoning will be approved only when consistent with the Pierce County Plan (encouraged vs. discouraged). In such cases, Pierce County will solicit a non-binding town recommendation regarding the proposed rezone."
- The value of land for agricultural use according to the USDA Web Soil Survey is as follows:

Soil Map Unit Name	Slope	% Area	Capability Unit	New Farmland Classification
Vlasaty Silt Loam (816B2)	2-6%	54%	2e	All areas Prime Farmland.
Whalen Silt Loam (823C2)	6-12%	46%	3e	Farmland of Statewide Importance

- The Town of Spring Lake recommended approval of this request on 6-11-2019. They stated, "A residence has been on this site for years and the Town of Spring Lake wants to keep this parcel as a residential site." They also referenced Objective 8.4.1 in the Land Use section of their Comprehensive Plan to support the recommendation that states, "Promote an organized pattern of development that will minimize conflicting land use and provide for controlled development."

#### **Staff Recommendation:**

Given that the Spring Lake Town Board has determined that this proposed map amendment (rezone) of 2.367-acres from Commercial to General Rural is consistent with their Comprehensive Plan, staff recommends that the LMC approve this map amendment (rezone) and forward a recommendation to the County Board of Supervisors.



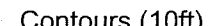
**Submitted By:** Emily Lund  
Assistant Zoning Administrator

# Land Management Committee



BRENT & TIFFANY GREGG  
(July 3, 2019)

REZONE  
Commercial to General Rural

## Legend

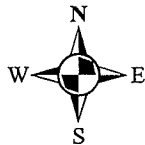
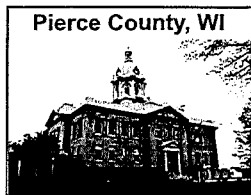
-  Dwellings
-  Rezone Parcel
-  Contours (10ft)

## Zoning

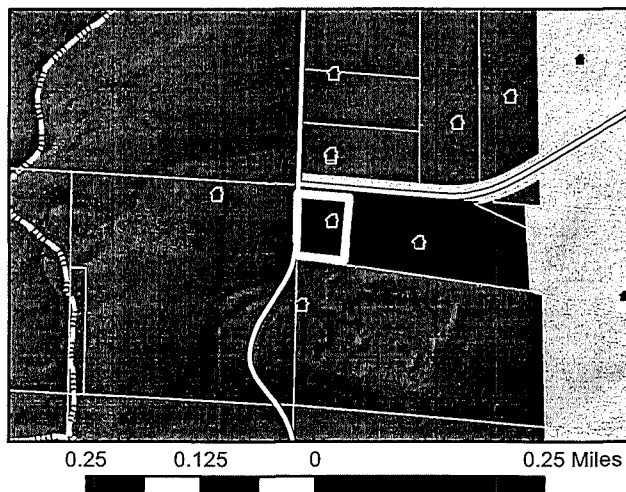
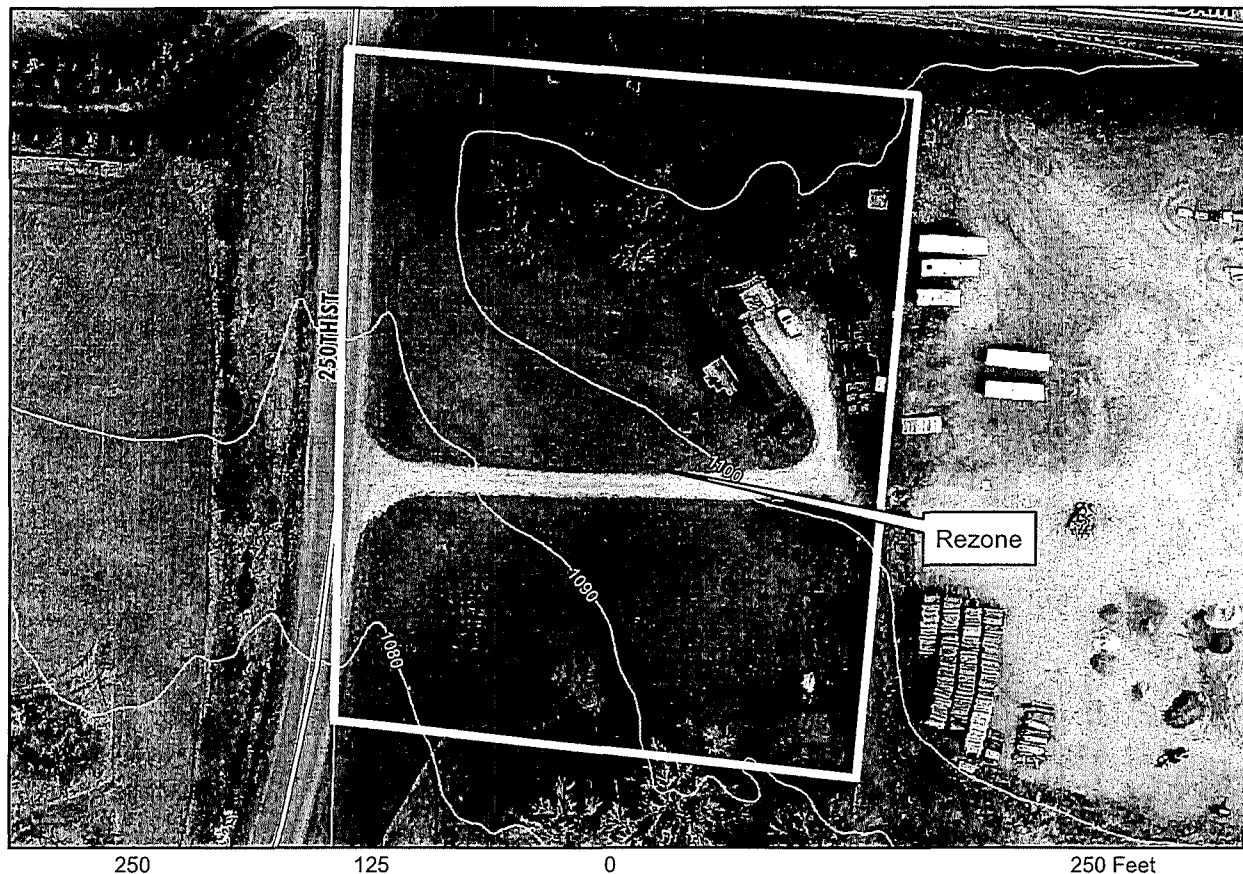
-  Commercial
-  General Rural

Village of Spring Valley

Orthophotography - 2015 Pierce County

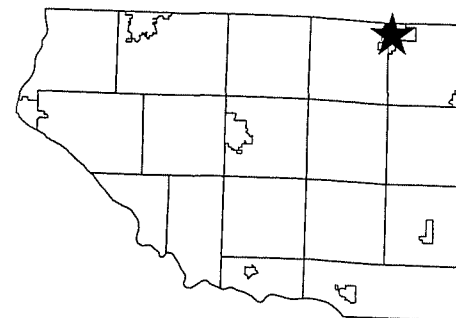


Prepared by the Department of Land Management



## Site Location

N8714 250TH ST  
TOWN OF SPRING LAKE



# Pierce County Herald

## Affidavit of Publication

State of Wisconsin

ss.

Pierce County

Becky Wagner Ruka, being duly sworn on oath, says:

I am the publisher or the publisher's designated agent of the  
PIERCE COUNTY HERALD, a weekly newspaper of general circulation,  
published in the County of Pierce, State of Wisconsin.

The printed      7/3/19 Hearing  
Gregg Rezone

### NOTICE OF PUBLIC HEARING

State of Wisconsin)

) ss.

County of Pierce )

Public notice is hereby given to all persons in Pierce County, Wisconsin, that a public hearing will be held on the 3rd day of July, 2019, at 6:00 pm, in the County Board Room in the Courthouse, in Ellsworth, WI, before the Land Management Committee to consider and take action on a request for a Map Amendment (Rezone) from Commercial District to General Rural District for Brent & Tiffany Gregg, owners, on property described as Lot 1, Certified Survey Map (CSM) V12, P100, in the NW 1/4 of the SW 1/4 of Section 6, T27N, R15W, Town of Spring Lake, Pierce County, WI.


All persons interested are invited to said hearing and to be heard.

BRAD ROY, Zoning Administrator  
Pierce County, Wisconsin

(Pub: 06/16/19, 06/26/19) WNAXLP

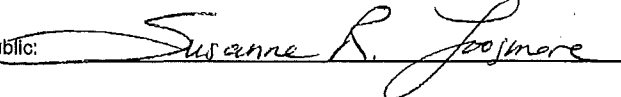
which is attached, was cut from the columns of said newspaper, and was  
printed and published once each week for 2 successive weeks;  
It was first published on Wednesday, June 19, 2019  
and was thereafter printed and published on every Wednesday, to and  
including Wednesday, June 26, 2019.

By:



Subscribed and sworn to before me on this 26th day of June 2019

Notary Public:



Susanne R. Loosmore  
Notary Public  
State of Wisconsin

My Commission expires  
July 23, 2021

JUL 01 2019

Client #	254501
Ad #	2766022
Size	2 col. x 3"
Publication Fee	\$45.79

# **11a.**

## **Appointments:**

**HOUSING COMMITTEE: Nelson Brown; 3 year term;  
August 2019 through April 2022; seat previously  
vacated by Marge Lorayne.**

**Ratification by the CB is required.**

**PIERCE COUNTY WISCONSIN**  
**AGING & DISABILITY RESOURCE CENTER**  
**PIERCE COUNTY OFFICE BUILDING**  
**412 W. KINNE ST, P.O.BOX 540**  
**ELLSWORTH, WI 54011**  
**PHONE #: 715-273-6780 or Toll Free: 1-877-273-0804**

**MEMO**

DATE: July 24, 2019  
TO: Jeff Holst – Pierce County Board Chair  
FROM: Heather Conway – ADRC Manager  
RE: Reappointment of ADRC governing board members

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At the July 24, 2019 ADRC Governing Board meeting, the board approved the appointment of a new member to the board. The member is below.

Nelson Brown - representing seniors over 60 (replacing Marge Lorayne whose term ended 4/19)

Per Brad Lawrence's instructions, the Chair of the County Board of Supervisors shall appoint members to the ADRC Governing Board and the County Board of Supervisors shall ratify such appointments. Brad also stated that this should be added to the next County Board agenda.

If there are any questions, please call me at 273-6780. Thank you for your help with this matter.

cc: County Clerk